

UNIVERSITY OF IBADAN, IBADAN, NIGERIA

INVITATION TO TENDER FOR THE RENOVATION OF DISTANCE LEARNING CENTRE (DLC) LAGOS BUILDING

Bids are hereby invited from interested and reputable contractors with relevant experience and good track records for the above project.

BIDDING CRITERIA

Submission of:

- (a) Evidence of Registration with the Corporate Affairs Commission (CAC)
- (b) Company profile and organizational structure, including names and resume of key personnel with address and phone numbers
- (c) Evidence of registration of both the company and the key personnel with relevant professional bodies
- (d) Verifiable list of previous/similar major/project successfully executed in the recent past with their locations and clients (copies of completion certificate/Final payment certificate should be attached)
- (e) Current tax clearance certificate for the last three (3) years
- (f) Three years most recent audited accounts of the company
- (g) Evidence of financial capability/reference letter from a reputable bank
- (h) Provision of certificate of compliance from Industrial Training Fund (ITF)
- (i) Provision of certificate of compliance from Pension Commission (PENCOM)
- (j) For Joint Ventures, Memorandum of Understanding must be attached
- (k) Consent to allow for verification of all the documents submitted including CAC, Inland Revenue, VAT Remittances , Pension & Industrial Fund and Company's Financial standing with the bankers

COLLECTION OF BIDDING FORMS

The bidding documents are to be collected from the Office of Director of Works upon payment of non-refundable tender fee of N50,000.00.

All bidders should liaise with the Director of Works and visit the site before making their bid submission.

In addition, bidders should submit their methodology for executing the project.

SUBMISSION OF DOCUMENTS

The title of the project should be written in capital letter at the left hand corner of the covering envelope and SHOULD NOT bear the name of the tendering contractor.

Prospective bidders shall enclose the Technical Bid in a separate envelope (marked **TECHNICAL BID**) and the Financial Bid in another separate envelope (marked **FINANCIAL BID**) and the two (2) separate envelopes shall be enclosed in one sealed outer envelope clearly marked "INVITATION TO TENDER FOR DLC PROJECT" in four (4nos) sets but not in any way bearing the identity of the bidder. It should be hand delivered to:

**Director of Procurement,
Secretary, Procurement Planning Committee
University of Ibadan**

CLOSING DATE

Submission of tender closes **21st February, 2017**. Any tender received after this stated date will not be considered. Duly submitted tenders shall be opened same day immediately after the stated closing time in the senate chamber of the University.

Please note that:

- (i) The University of Ibadan is neither committed nor obliged to short-list any Contractor or to award the contract to any Contractor or Agent
- (ii) The University reserves the right to reject any and/or all bidding packages
- (iii) The University will only recognize and correspond with only authorized officers of the tendering companies and not through individuals or agents acting on their behalf
- (iv) This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any contractor to make any claim whatsoever and /or seek any indemnity from the University of Ibadan.

Please visit the University website: www.ui.edu.ng for more details.

**O. I. Olukoya, MNIM, FPA
Registrar**